

# BLOY HOUSE

The Episcopal Theological  
School at Claremont



## ADMISSION

### **Non-discrimination Policy**

Admission is available equally to all applicants without regard to race, sex, age, religious tradition, national origin, physical disability, or sexual orientation. Applicants with physical disabilities should contact the Bloy House, ETSC office as early as possible in order to alert the institution about the disabilities for which they may need accommodation. Requests for reasonable accommodations will be considered on an individual basis.

### **Application Procedures and Materials**

An application to Bloy House, ETSC is considered complete when all of the following have been received:

- 1) Application form
- 2) Application fee of \$25 (ETSC)
- 3) Autobiographical essay (500 to 1000 words, as described on the application form)
- 4) Current resume or curriculum vitae, including both education and work experience
- 5) Four letters of recommendation (see application form for details), one of which must be from the applicant's current rector/vicar; these letters must bear a 'live' signature, so electronically transmitted letters are not acceptable.
- 6) Official transcripts from all educational institutions attended post-high school, whether or not a certificate, diploma, or degree was received.

All materials should be sent to:

Administrative Assistant  
Bloy House, ETSC  
1325 North College Avenue  
Claremont CA 91711-3199

If an application is also being made to the Episcopal Divinity School for admission to the Joint Master of Divinity program, letters of recommendation may be used for both applications but each school must receive a complete set of official transcripts.

Once all application materials have been received, the applicant will be contacted to arrange a personal interview with the Dean.

If accepted to Bloy House, ETSC, you will be required to attend an orientation prior to the start of classes.

### **Application Deadlines**

Completed applications for the Fall Semester must be received by **July 15**.

Completed applications for the Spring Semester must be received by **December 1**.

Please consult with EDS for deadlines for admission to their joint M.Div. program.

### **Student Records and the Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act of 1974, also known as the Buckley Amendment, (a) establishes a post-secondary student's general right to inspect and review his or her education records, and (b) generally prohibits outside parties from obtaining the information contained in such records without the student's written consent. A detailed statement covering specific categories of student records and a student's rights and restrictions governing access to such records is on file in the Bloy House, ETSC office.

**Bloy House, The Episcopal Theological School at Claremont**

**Application for Admission**

1325 North College Avenue • Claremont, CA 91711-3199

(909) 621-2419 • Fax (909) 625-2224 • [bloyhouse@cst.edu](mailto:bloyhouse@cst.edu)

Name \_\_\_\_\_ Date \_\_\_\_\_  
(Last) (First) (Middle)

Place of Birth \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

Circle: \_\_\_\_\_ Married \_\_\_\_\_ Partnered \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_ Single \_\_\_\_\_

Social Security Number \_\_\_\_\_

Home Address \_\_\_\_\_

Home Telephone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Home E-mail \_\_\_\_\_

Occupation \_\_\_\_\_ Date Started \_\_\_\_\_

Business Address \_\_\_\_\_

Business Telephone \_\_\_\_\_ Business E-mail \_\_\_\_\_

Spouse/Partner's Name \_\_\_\_\_

Spouse/Partner's Employment \_\_\_\_\_

Children's Names and Ages \_\_\_\_\_

Church Affiliation and Membership Status \_\_\_\_\_

Name of Church Currently Attending \_\_\_\_\_

How Long? \_\_\_\_\_ Name of Rector, Vicar or Pastor \_\_\_\_\_

Diocese/Jurisdiction \_\_\_\_\_

Bishop/Jurisdiction Leader \_\_\_\_\_

Ordination Status, If any \_\_\_\_\_

Nominee? \_\_\_\_\_ In what parish? \_\_\_\_\_

Postulant? \_\_\_\_\_ When and where accepted? \_\_\_\_\_

Candidate? \_\_\_\_\_ When and where accepted? \_\_\_\_\_

Other Classification \_\_\_\_\_

One source of scholarship monies is designated for students who have served/are serving in the armed forces, or as a firefighter or police/peace officer.

Are you a veteran of or currently serving in the US Armed Forces? \_\_\_\_\_

If yes, please specify (branch/dates) \_\_\_\_\_

Have you ever been employed as a firefighter or police/peace officer? \_\_\_\_\_

If yes, please specify (organization/dates) \_\_\_\_\_

On a separate sheet, please list all institutions attended since high school, with dates of attendance and certificate, diploma or degree awarded (if applicable).

Circle: My health is \_\_\_\_\_ good \_\_\_\_\_ fair \_\_\_\_\_ poor \_\_\_\_\_

Do you have any dietary restrictions our caterers should know about? \_\_\_\_\_

In the event of an emergency regarding your health, whom should we contact?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

All contact numbers \_\_\_\_\_

In the event of a general emergency, whom should we contact?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

All contact numbers \_\_\_\_\_

How did you hear about Bloy House, ETSC? \_\_\_\_\_

I am applying for admission in August 20\_\_ or January 20\_\_

Program for which you are applying:

- Joint Master of Divinity Program
  - Claremont School of Theology (Claremont, CA)
  - Church Divinity School of the Pacific (Berkeley, CA)
  - Episcopal Divinity School (Cambridge, MA)
- Diaconal preparation, Diocese of Los Angeles
- Diaconal preparation, Diocese of San Diego
- Tailored program in Anglican studies to supplement previous work
- Inquirer, taking selected courses to strengthen ministry
- Other \_\_\_\_\_

Requirements for Admission: The following items are required for admission. Check those which you are sending now and indicate when you will send the others. Although you may be provisionally admitted as a student, your application will not be complete until all materials have been submitted.

- 1. This application and a nonrefundable application fee of \$25, payable to “ETSC”
- 2. Official, sealed transcripts of all post-high school education (see below for address)
- 3. Please ask four persons, one of whom must be your current priest/pastor to write a letter of recommendation in support of your application. The letters should focus on your character, your promise and skills for lay or ordained ministry, and your abilities to do graduate-level work. (Note: A “live” signature is required so letters should be mailed or faxed, not sent electronically).
- 4. A recent photograph (optional)
- 5. Resume
- 6. An autobiographical sketch of 500 to 1,000 words in which you explain why you are interested in theological education and what you hope your experience at Bloy House, ETSC will provide for you. Tell us about your ministry, past and present, and the kind of ministry for which you hope to prepare.

Letters should be mailed to:  
Administrative Assistant  
Bloy House, ETSC  
1325 North College Avenue  
Claremont, CA 91711-3199

Or faxed to:(909) 625-2224

Under the Family Educational Rights and Privacy Act of 1974, as amended by the Buckley/Pell Amendment, you have a right to see letters of reference submitted on your behalf. Please sign and date the appropriate statement below regarding your choice to waive/not waive your right to see letters of reference solicited in connection with this application, and inform your referees of this waiver/non-waiver prior to their submission of letters.

I WAIVE MY RIGHT TO SEE ANY LETTERS OF REFERENCES SUBMITTED IN CONNECTION WITH THIS APPLICATION AND I HAVE INFORMED MY REFEREES OF THIS WAIVER.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I DO NOT WAIVE MY RIGHT TO SEE ANY LETTERS OF REFERENCES SUBMITTED IN CONNECTION WITH THIS APPLICATION AND I HAVE INFORMED MY REFEREES OF THIS NON-WAIVER.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# BLOY HOUSE

The Episcopal Theological  
School at Claremont

1325 North College Avenue  
Claremont, CA 91711

T: 909.621.2419

F: 909.625.2224

Email: [bloyhouse@cst.edu](mailto:bloyhouse@cst.edu)

Website: [www.bloyhouse.org](http://www.bloyhouse.org)